

**BOSENCE FARM COMMUNITY LTD
BOSWYNS HOUSE
Residential Detoxification and Stabilisation**

**JOB DESCRIPTION
Team Member - Nurse**

JOB TITLE: Team Member - Nurse

ACCOUNTABLE TO: Deputy Manager

JOB PURPOSE: To deliver high quality, effective and responsive residential treatment and care services at Boswyns House.

KEY TASKS, DUTIES AND RESPONSIBILITIES

1. Service Delivery

- 1.1 Contribute to the establishment and maintenance of a safe and effective multi disciplinary approach in relation to the broader treatment team that complies with the high standards of professional practice required by Bosence Farm Community Ltd (BFC Ltd).
- 1.2 Conduct comprehensive assessments pre admission and following admission.
- 1.3 Carry a key working case load of clients.
- 1.4 Deliver comprehensive residential social and health/nursing care relevant to the clients of Boswyns House, including high quality support, information and education.
- 1.5 Assess health/nursing related needs of clients and contribute to the formulation and delivery of client care plans.
- 1.6 Deliver health/nursing interventions to clients relevant to their needs.
- 1.7 Deliver health education/promotion to clients.
- 1.8 Deliver high quality and effective residential treatment services to client's dependant on their needs and through various modalities including individual and group work.
- 1.9 Contribute to ensuring a safe environment where risk management and safety are of the highest importance.
- 1.10 Contribute to ensuring an environment that offers respect and dignity to each individual service user.
- 1.11 Deliver good practice in the formulation, implementation and treatment delivery of clients individual care plans.
- 1.12 Ensure effective communication of client information internally and externally as required using established written and verbal communication systems.
- 1.13 Deliver and maintain procedures for inward referral, assessment, admission and induction of service users and liaise and work in partnership with appropriate external agencies as necessary.

- 1.14 Effectively plan and deliver care to clients at all stages of their treatment stay including pre-admission, admission and discharge to meet the on-going needs of clients, and liaise and work in partnership with appropriate external agencies as necessary.
- 1.15 Administer controlled and non-controlled drugs/medicines to clients ensuring compliance with policies and procedures.
- 1.16 Keep up-to-date regarding developments in the field to ensure Boswyns House continues to provide a service that is responsive and relevant to changing need.
- 1.17 Contribute to the ongoing review, evaluation and monitoring of the residential treatment and care services delivered at Boswyns in order to improve quality and standards of care and ensure clinical effectiveness.
- 1.18 Ensure efficient record keeping and data collection at all times.
- 1.19 Deliver safe and appropriate recreational activities to clients as required.
- 1.20 Ensure compliance with the NMC code of professional conduct.

2. General

- 2.1 You are not to be influenced by alcohol or any other substance whilst on duty or in the hours before going on duty. You must not consume any illegal substance at any time whether on duty or not. If the consumption of any prescribed medication affects your ability to be alert at work you must inform your line manager. You must not bring any prescribed medication into the work place if that medication has the potential to be addictive or is capable of abuse. If you need to take such medication you must inform your line manager.
- 2.2 Ensure adherence to BFC Ltd confidentiality policy in all aspects of work.
- 2.3 Promote and adhere to the content and values of BFC Ltd equal opportunity policy in all aspects of work.
- 2.4 Promote health and safety in all aspects of work and implement Bosence Farm Community Ltd and Boswyns House policy and procedures in regard to this.
- 2.5 Promote and maintain effective channels of reporting and communication at all levels within Bosence Farm Community Ltd and Boswyns House in order to promulgate and accomplish the organisation's mission, values and objectives.
- 2.6 Be part of the 24 hour shift cover rota system in place at Boswyns House, acting as shift team leader when designated to do so.
- 2.7 Attend and participate in meetings as required by the Manager, including supervision, appraisal and training.
- 2.8 Undertake specific tasks and projects as directed by the Line Manager.
- 2.9 Produce written reports as required
- 2.10 Manage personal workload in liaison with the Line Manager.
- 2.11 Carry out relevant duties appropriate to this role in the organisation.

As this is a new and developing post this job description will be kept under review and changes will be made as necessary.